

BOARD OF SUPERVISORS

Brown County



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EDUCATION & RECREATION COMMITTEE

Jesse Brunette, Chair
Tim Carpenter, Vice Chair
Bill Clancy, John Vander Leest, Vicky Van Vonderen

EDUCATION & RECREATION COMMITTEE

Tuesday, October 26, 2010

5:30 p.m.

Room 200, Northern Building
305 E. Walnut Street

****PLEASE BRING BUDGET BOOK****
(Combined Regular & Budget Meeting)

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify minutes of October 7, 2010.

1. Review minutes of:
 - a) Library Board (August 19, 2010).

BUDGET REVIEW

REVIEW OF 2011 DEPARTMENT BUDGET

2. NEW Zoo: Review of 2011 department budget.
 - a. Resolution re: Approving New or Deleted Positions during the 2011 Budget Process (NEW Zoo).
3. Museum – Review of 2011 department budget.
 - a. Resolution re: Approving New or Deleted Positions during the 2011 Budget Process (Museum).
4. Parks: Review of 2011 department budget.
5. Golf Course: Review of 2011 department budget.
6. Library: Review of 2011 department budget.

NON-BUDGET ITEMS

NEW Zoo

7. Budget Adjustment Request (#10-121): Increase in expenses with offsetting increase in revenue.
8. Budget Adjustment Request (#10-122): Increase in expenses with offsetting increase in revenue (unexpected year to date activity).

9. Budget Adjustment Request (#10-123): Increase in expenses with offsetting increase in revenue (sponsorship towards special event expense).
10. Budget Adjustment Request (#10-124): Increase in expenses with offsetting increase in revenue (purchase of pizza oven and special event supplies).
11. Budget Adjustment Request (#10-125): Increase in expenses with offsetting increase in revenue (maintaining tortoise exhibit).
12. Director's Report.

Museum

13. Budget Status Financial Report for September, 2010.
14. Attendance and Admission for September, 2010.
15. Museum Report.

Parks

16. Budget Status Financial Report for September, 2010.
17. Approve rate increase for cross-country seasonal family pass from \$50-\$70.
18. Budget Adjustment Request (#10-126): Increase in expenses with offsetting increase in revenue.
19. Discussion with Possible Action re: Possible Acquisitions of Seaker Brother's Property at Brown County Fairgrounds.
20. Director's Report.

Golf Course

21. Budget Status Financial Report for September, 2010.
22. Discussion and Recommendation Concerning Agreement with First Tee Organization for Three-Hole Golf Course and Practice Facility.
23. Discussion with Possible Action re: Trout Creek Agreement with the Oneida Tribe.
24. Discussion with Possible Action re: Cancellation Fees.
25. Superintendent's report.

Library

26. Budget Status Financial Report for September, 2010.
27. Director's Report.

Arena/Expo Centre – No agenda items.

Other

28. Audit of bills.
29. Such other matters as authorized by law.

Jesse Brunette, Chair

Attachments

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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**PROCEEDINGS OF THE BROWN COUNTY
EDUCATION & RECREATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Education & Recreation Committee** was held on Thursday, October 7, 2010 at Pamperin Park

Present: Jesse Brunette, Tim Carpenter, Bill Clancy, John Vander Leest,
Excused: Vicky Van Vonderen
Also Present: Tom Hinz, Supervisor Zima. Scott Anthes, Bill Dowell, Doug Hartman, Rick Ledvina,
Lynn Stainbrook, Lori Denault, Curt Beyler, John Luetscher,
Other interested parties.

I. Call to Order.

The meeting was called to order by Chair Brunette at 6:07 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor Clancy and seconded by Supervisor Carpenter to take items #12 and #8 first. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

III. Approve/modify minutes of September 2, 2010.

Motion made by Supervisor Carpenter and seconded by Supervisor Clancy to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

Although shown in proper format items #12 and #8 were taken at this time.

Communications

1. Communication from Supervisor Brunette re: For the County to create a subcommittee to work on the new 5-year strategic plan at the Neville Public Museum. Referred from September County Board.

Brunette stated that Supervisor Vander Leest had a similar idea about six months ago regarding forming a subcommittee to address ways of increasing visitors. The former director mentioned that the new five-year strategic plan would be in progress soon so the idea at Ed and Rec was to combine everything into this new plan. There since had been some changes in leadership at the Museum and now they were back at square one. Brunette's intention for the next five years was to have a clear direction of where it's going. As a committee he feels it's important that they look at the change of leadership and the opportunity to move forward and that everyone is on the same page. He stated that he had met with the County Executive and the interim director Rebecca Looney and they agreed that it may not be in the best interest to have a firm plan in place because a new director will be coming in. If they spell everything out for the new director it may limit their creative direction on where the museum is going. Brunette informed that the Neville Foundation also had a vacancy of their president who was responsible for their fundraising. It is important to address the different boards, foundations, committees, groups that are involved and that the museum reports to. It's important to assess where they are as a museum and understand how they can come together to come up with a unified plan. Instead of a five-year strategic plan before a director, use this as an opportunity for our strategic planning person to dissect

the problems and find the strengths and opportunities.

Looney stated that one key thing is that they need to change what's happening at the museum, the museum could be a lot more than what it is. She wants to make sure the new director won't have their hands tied and feel they are able to come up with solutions of their own to raise attendance.

Executive Hinz felt it was foolish to identify before a new hire. They are looking to attract someone who can bring in new ideas.

Motion made by Supervisor Clancy and seconded by Supervisor Carpenter to suspend the rules to allow interested parties to speak. Vote taken. MOTION CARRIED UNANIMOUSLY.

Carol L. Jones, 3026 Nicolet Drive

Ms Jones stated she was a newly elected NPM Foundation Board member and she was there to represent for the members who were unable to attend. She wanted to reinforce their position that they want to work with the county in partnership in securing and fulfilling the two very important vacant positions and that they present a united front that they are all working together to the community at large. They feel very strongly that the community must receive this museum as a vital viable community treasure and that everyone is working together to come up with a five year strategic plan to ensure they find the right leadership as soon as possible to make this possible.

Tony Rajer, 2731 Bay Settlement Road

A conservator, a museum specialist and the author of the book "Museums of Wisconsin", Mr. Rajer stated he had been concerned with the museum for many years. The museum enrollment is in decline and it will be difficult to reverse it and it will cost money. Before investing he felt the county needed to find out what the public wanted by conducting a survey. Rajer felt the Milwaukee Public Museum could be used as a roadmap. Five years ago it was on the brink of bankruptcy and the only way out was privatization. It cut staff, increased enrollment and revitalized the institution. It needs to be streamlined and simplified. This would be his recommendation. He felt there needed to be diversity in the staff and empowerment to make construction changes for the development of the institution.

Elaine Carmichael, 4089 Snake Island Road, Sturgeon Bay

A proprietor of an international museum for a firm called Economic Stewardship, Ms Carmichael was alarmed by the article in the newspaper but was happy to hear they are making hiring decisions before they go full board on a strategic plan. It struck her that if the problem of the museum was being defined as decline of visitation that it was the wrong thing to do to increase the admission price and get rid of the free time. If the success is community exposure to the museum then if you raise the price demand will fall. It further prompted her to question that in this period of great change whether there had been the deep thinking about the museums many rolls that go with the responsibility of the collection. There is a community role that had to do with enhancing and preserving the heritage of N.E. Wisconsin and then the destination role that had to do with tourism and the economic development role of others who are considering making investment decisions where to raise a family or retire or where to expand a business, etc. It's the type of enrichment that a museum can provide to an area. All those roles imply different audiences and different programming, staffing, scheduling, changes that ultimately come before making the strategic plan. If you don't understand that now then you lose sight of the people you want to serve. She suggested taking advantage of the time to think those things through, and articulate who you want to serve, who you think you could get to monetize their commitment to the

institution. She stated if there was an opportunity for members of the community to help she would love to be involved.

Jerry Mccaffery, 3045 Nicolet Drive

Mccaffery stated he was just a citizen, he and his wife moved to Green Bay three years ago and he was pretty happy with the museum, the library and the whole Brown County park system. It was one of the reasons he moved to Green Bay. He liked the idea of finding a model nearby but did not agree with privatization. He agreed and urged no fee increases during this time. The Wall Street Journal stated that the bottom 40% of wage owners drastically reduced their expenditures on discretionary things. Raising fees is not a good idea now. Benchmarking attendance from 2005, the economy has collapsed over the years and that had to have some kind of impact on people paying to get into the museum. It would accelerate the decline in attendance. He felt that they needed a strategic plan but often when you ask people what they want they don't know and you have to educate them. The new director needs to be a "builder".

Larry LaMalfa, 1740 14th Avenue, Green Bay

Mr. LaMalfa, the photographer at the museum, has been there for 11 years. He felt some of the changes that had been happening lately had been perceived as positive change amongst the people that work at the museum. In the past there had been frustrations with ideas that people had that weren't embraced by people in charge. The staff is excited in hopes to start implementing those ideas. He felt they needed to become more technically advanced in several areas. Things they could do in-house such as advertising at a cost of nothing. He felt the interim director was technically faithful whereas the former director was technically fearful. He feels there is a lot of enthusiasm with the staff because they want to better serve the public. Their greatest fear was that people were unaware of things going on at the museum.

Motion made by Supervisor Carpenter and seconded by Supervisor Clancy to return to regular order of business. Vote taken. MOTION CARRIED UNANIMOUSLY.

Supervisor Carpenter stated that it seemed like the staff had their hands tied and staff may have had to hide their enthusiasm. There might be brilliant plans out there. He felt there had to be a collective effort and to utilize the talent out of the staff. The answers might be right in front of them.

Supervisor Clancy stated that the only way is up. He agreed with Supervisor Carpenter's statements and felt that they soon may see great improvement.

Motion made by Supervisor Carpenter and seconded by Supervisor Clancy direct Chair Brunette to work with the County Executive and the Interim Director on guidelines for the strategic plans and to report back next month. Vote taken. MOTION CARRIED UNANIMOUSLY.

2. Communication from Supervisor Vander Leest re: Request for the Golf Course Superintendent to seek public feedback on the proposed First Tee Program for Brown County Golf Course. Referred from September County Board.

Supervisor Vander Leest

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to refer to the Golf Course Superintendent. Vote taken. MOTION CARRIED UNANIMOUSLY.

III

Supervisor Vander Leest arrived at 7:06p.m.

Capital Improvement Plan

3. 2011 Executive Bonding Proposal and Capitol Improvements Program (CIP)
a. Facility and Park Management

Facility Management Director Bill Dowell and Assistant Park Director Doug Hartman came forward. Dowell stated that there were three items in the 5-year plan primarily for the fairgrounds, the parking and campgrounds. There had been parking issues for a number of years with all the events that take place on the grounds. He felt that the plan, including the purchase of some land, would be the solution to those issues. The most important issue is to move into the next budget year. In 2012 they recommend purchasing the property, they have the following year to do some improvements of the parking on that property and they would also be putting in a permanent camp ground on the property across the street all in their five-year plan.

Discussions ensued with regards to other funding options. Vander Leest stated that in the past they had discussed borrowing money from a building or trust fund. Dowell stated he didn't have the exact numbers but the most recent activity from the building fund was for the Reforestation which is a long term plan and the funds have come from the Reforestation. The trust/donation funds were carried over for a plan to improve park playgrounds. Dowell noted that there can be some requirements for the use of these funds. Hartman clarified that the fund is the Land and Building Acquisitions fund and its building up very slowly over several years, there is not a significant amount in there and the funds in there now are from the Reforestation Camp for improvement of the maintenance and shop buildings.

Clancy suggested contacting Dick Koltz from the Brown County Fair Association with regards to the purchase of land across the street from the fairgrounds.

Carpenter stated that the purpose of this item was to discuss a five-year plan and they don't need to be talking about the funding. The purpose was to look at the proposed plan to show what may be coming and to possibly move things around. He doesn't feel it's a bad idea to talk about the purchase of the land but at this time the committee should be reviewing capitol purchases that need to be done and if they agree with them, they should approve the plan and move forward.

Motion made by Supervisor Carpenter and seconded by Supervisor Clancy to accept the plan for 3a. Vote taken. MOTION CARRIED UNANIMOUSLY.

- b. Library

Library Director Lynn Stainbrook, Library Accountant Lori Denault, Library Facility Manager Curt Beyler and Library Board President Terry Watermolen were present. Handouts were provided (see attached) by Ms Stainbrook in which she highlighted several of the items.

Supervisor Brunette questioned if the \$600,000 was for planning, Stainbrook stated it would be \$600,000 in 2011 and \$600,000 in 2012 for the architectural/engineering drawings necessary as the next step in construction. She stated it was the fee for the design; service and planning. Brunette stated his fear was investing \$1.2 million in the study and the study finds that there is another \$5-\$10 million to get it to where it is expected to be. Stainbrook added that after the bonding they should have a figure.

Supervisor Vander Leest stated that this had been in process for a long time and that it was not a secret that there were a lot of issues with the Central Branch Library. At some point it needs to be decided what direction they want to go in and how much funds to spend. Vander Leest stated he was hoping for some options or alternatives to compare such as cost estimates and floor plans. Stainbrook stated it's not too much an option in an overall floor plan design but there were options that they asked for with regards to costs, etc. She stated they had been given fairly detailed price breakdowns.

Discussion ensued with regards to the current buildings energy inefficiencies. Watermolen stated energy is a high concern issue. The cost of energy is significant and it's frustrating to not be able to meet the county's goals of 25% or more, the new structure would be a fraction of the current costs.

A motion to approve the plan for 3b was made by Supervisor Vander Leest and seconded by Supervisor Carpenter. The vote was held for further discussions.

Supervisor Zima questioned if it was premature to endorse the entire project tonight. The cost to just draw up a plan on a building is \$1.2 million. He believes the project will end up costing \$10 to \$12 million. He questioned if there were alternatives and if they considered addressing the needs first before making a commitment. He suggested to the committee that they should look over the 2008 plans before making a decision.

Watermolen responded that the building is coming to a point where they needed to decide what needed to be done. He felt it was not wise to continue making repairs to infrastructure failures because they would not be a permanent solution. He believed it would cost less then half to rebuild a new structure because they already have the land and foundation and explained the return of a new building would be the efficiencies. Watermolen believed it is important to continue to progress so and have a master plan for the building if they plan to stay in library services. He agreed with Supervisor Zima that you have to have that cost in mind but it would cost the taxpayers one way or the other.

Supervisor Brunette stated they could delay plans until December. He informed that he could not support the plan.

Vander Leest reiterated that he needed more options going forward.

Stainbrook voiced her fears about not being included in the Capitol Improvement Plan and the bonding if they don't move forward.

Executive Hinz informed that the committee isn't approving the spending of the money but entertaining the concept. A final presentation with options will go before the County Board.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to hold until December meeting. Vote taken. MOTION CARRIED UNANIMOUSLY.

4. Resolution re: Adopting Brown County's 2011 Five-Year Capital Improvement Plan.
Referred from September County Board.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Library

5. Budget Status Financial Report for August 31, 2010.

Motion made by Supervisor Carpenter and seconded by Supervisor Clancy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

6. Director's Report.

Library Director Lynn Stainbrook, Library Accountant Lori Denault, Library Facility Manager Curt Beyler and Library Board President Terry Watermolen were present. Handouts were provided (see attached) by Mr Beyler in which he highlighted several of the items.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Golf Course

7. Review and Discuss proposed agreement with Oneida Nation concerning Trout Creek Project with Possible Action.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to approve draft agreement presented and direct Corporation Counsel to contact and work with the Oneida Nation. Vote taken. MOTION CARRIED UNANIMOUSLY.

8. Discussion and Recommendation Concerning Agreement with First Tee of N.E.W. for Three Hole Golf Course and Practice Facility.

Golf Superintendent Scott Anthes stated that this was in continuation from last month's discussion regarding First Tee. He explained that Corporation Counsel John Luetscher had drawn up a five year agreement to allow them to operate and run the facility. Luetscher stated that he had looked at several agreements involving First Tee throughout the country and other municipalities while putting the agreement together. He explained that Supervisor Vander Leest had asked him to get the agreement from Milwaukee in which Luetscher stated he had received that day and forwarded it to Attorney Fred Mohr. After reviewing the agreement Luetscher felt that First Tee and Brown County were not there yet with plans and funding. First Tee needs something in writing, a commitment from the county if the First Tee can raise sufficient funds to take it to the next step. Luetscher stated that he had come up with a contract with an option to enter into a 50 year lease. It would be an enforceable contract for five years and when they have the funding they could exercise the option to enter the long term lease. He explained that he included everything that First Tee had requested as necessary for this to be a viable project and felt he tried to be faithful in including their conditions. Luetscher felt that this way made the most sense giving some flexibility. He stated the agreement will be available next month.

Motion made by Supervisor Carpenter and seconded by Supervisor Clancy to direct Corporation Counsel John Luetscher to work with the First Tee and present the final draft to the Education and Recreation committee for approval. Vote taken. MOTION CARRIED UNANIMOUSLY.

9. Budget Status Financial Report August 31, 2010.

Motion made by Supervisor Vander Leest and seconded by Supervisor Clancy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

10. Golf Course Financial Statistics as of September 19, 2010.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

11. Superintendent's Report.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

12. Closed Session: Pursuant to Wis. Stats. § 19.85(1)(e) for the purpose of conducting other specified public business whenever competitive or bargaining reasons require a closed session. (*Safari Restaurant*)

Motion made by Supervisor Carpenter and seconded by Supervisor to Clancy to enter into closed session at 6:10 pm. Roll Call: Brunette, Clancy, Carpenter.

Motion made by Supervisor Carpenter and seconded by Supervisor Clancy to return to regular order of business at 6:28 pm. Vote taken. MOTION CARRIED UNANIMOUSLY.

Item #8 was taken at this time.

NEW Zoo

13. Budget Status Financial Report for August 31, 2010.

Motion made by Supervisor Clancy and seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

14. Zoo Monthly Activity Report for September 2010.

- a. Operations Report.
i. Admissions, Revenue, Attendance.
ii. Gift Shop, Mayan, Zoo Pass Revenue.

Motion made by Supervisor Vander Leest and seconded by Supervisor Clancy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

- b. Education/Volunteer Programs Report for August and September 2010.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

- c. Curator's Report.

Motion made by Supervisor Carpenter and seconded by Supervisor Clancy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

- d. Director's Report.

Motion made by Supervisor Vander Leest and seconded by Supervisor Clancy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Museum

15. Budget Status Financial Report for July 31, 2010 (*held for one month*) and August 31, 2010.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

16. Neville Public Museum Attendance and Admissions – August 2010.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

17. Request to Fill: Office Manager I.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

18. Museum Reports for September 2, 2010 (*held for one month*) and October 7, 2010.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

19. Director's Report/Executive Update.

Motion made by Supervisor Vander Leest and seconded by Supervisor Clancy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Parks

20. Award Contract to Zeise Construction for \$45,800 to Replace Doors at Shopko Hall.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to approve for \$45,800. Vote taken. MOTION CARRIED UNANIMOUSLY.

21. Resolution re: The Sale of Pamperin Park Land to WisDOT for Planned Expansion of Hwy 29.

Motion made by Supervisor Carpenter and seconded by Supervisor Clancy to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

22. Budget Status Financial Report – August 31, 2010.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

23. Director's Report for August 2010.

Motion made by Supervisor Vander Leest and seconded by Supervisor Clancy to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Resch Centre/Arena/Shopko Hall

24. Complex Attendance for the Brown County Veterans Memorial Complex for September 2010.

Motion made by Supervisor Vander Leest and seconded by Supervisor Carpenter to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Other

25. Audit of bills.

Motion made by Supervisor Vander Leest and seconded by Supervisor Clancy to pay the bills. Vote taken. MOTION CARRIED UNANIMOUSLY.

26. Such other matters as authorized by law. – None.

Adjourn

Motion made by Supervisor Carpenter and seconded by Supervisor Clancy to adjourn at 9:16 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Alicia A. Loehlein
Recording Secretary

III

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A meeting was held on August 19, 2010 at 6:00 p.m. in the Board Room at the Brown County Central Library, 515 Pine St., Green Bay WI

PRESENT: TERRY WATERMOLEN, DENISE BELLMORE, CHRIS FROELICH, MONICA GOLOMSKI, JOHN HICKEY, PAUL KEGEL, KATHY PLETCHER, TONY THEISEN

EXCUSED: CARLA BUBOLTZ

ALSO PRESENT: LYNN STAINBROOK, LORI DENAULT, SUE LAGERMAN, DALE CROPPER, CURT BEYLER, (staff); BOB HEIMANN (Brown County Information Services Director); BILL DOWELL (Brown County Facilities Management); LONN FRYE (FGM Arch); and BOB HARDY (Somerville)

President Terry Watermolen called the meeting to order at 6:00 p.m.

APPROVAL/MODIFY AGENDA

Terry recommended that agenda item 4(c) be moved to 4(a) in the interest of the guests attending. Motion by Golomoski, seconded by Bellmore, to modify the agenda as suggested. Motion carried.

MINUTES, BILLS AND COMMUNICATIONS

Motion by Kegel, seconded by Pletcher, to modify the July 15 minutes to read as follows:

"Lynn and Kathy had a telephone conference with Miriam Pollack who reported that 34 applications were received nationwide. She narrowed them to 15 and has conducted telephone interviews with seven of them. She will continue interviews with the other eight. It was agreed that these well-qualified applicants probably would not have been found without the use of the search firm. Terry noted that without the Operations Manager position filled, what phenomenal hard work the administrative staff of Lori, Sue and Curt has done – taking on additional responsibilities and working extra hours and Lynn agreed.";

And also to modify the July 19 minutes to include "Motion carried" following the motion made by Kegel and seconded by Froelich, under the 2011 Budget agenda item. Motion carried.

Lori Denault reported that the bills did not contain any out of the ordinary expenses.

There were no communications.

OPEN FORUM FOR THE PUBLIC

No members of the public were present.

FACILITIES REPORT

a. Central Library Renovation update Lonn Frye presented the fifth revision of department plans that were created after additional follow-up with Lynn and library staff. The plans include a reworking of the parking lot, sidewalk minimization and pond removal. Lonn stated that the team is working toward LEED points. Dave Delfosse (Somerville) prepared a LEED checklist. One of the credits available is for the addition of parking spots designated of low-emitting and fuel-efficient vehicles (hybrid parking). Much discussion took place. Theisen felt there would be issues and asked what the benefit of gaining LEED points is. Bill Dowell responded that it is a resolution of Brown County to use LEED in all new construction and renovated buildings in the county. LEED does conduct audits and certification does not cost as much as it used to (0-1% of construction costs). The goal of LEED, Dowell continued, is to implement energy efficiencies, environmental benefits and health benefits, which will result in increased productivity of staff. Lonn agreed that concern for these factors is important for the public's sake. Theisen asked about onsite renewable energy options similar to what East Town Mall has done. Lonn replied that several options are being investigated and the floor plan continues to be a work in progress but it is getting closer to being turned over to Boldt for analysis.

Another element is the rooftop bioswale – a landscape element designed to remove silt and pollution from surface runoff water. This bioswale would use trays of sedum that would act as a filter to this water. Golomoski has seen this process and noted that it is an amazing concept. Promoting 'Green' construction will also include a look-out deck on the 3rd floor; low-emitting and recycled flooring materials (cork and rubber).

Bob Hardy discussed how relocating the air handlers and other mechanicals makes good sense because how they are positioned now makes it nearly impossible to maintain. Having exceeded their life expectancy, the move would be more beneficial than retrofitting and provide better infrastructure. They will need to be replaced in 8-10 years and it would be more cost-effective at the time of renovation.

With 12-18 months construction time, Lynn feels it makes sense for the staff and collection to move out and the Board agrees. A facility with minimal use may be preferable.

Terry asked if these changes were quantifiable and Lonn replied that it is his goal to prove them as such. He also mentioned that the team of FGM, Somerville and Boldt are really working well together and are utilizing a team task list to track their progress.

Lonn plans to attend the September Library Board meeting to present more complete information. The first draft should be complete by October 1. After a period for feedback, a final draft will be presented at the October Library Board meeting. He is willing to present to the Ed & Rec committee on December 2 and the County Board on December 15.

b. Energy Conservation Methods Update Curt reported that the Ashwaubenon Branch had been relamped; and programmable thermostats were installed at the Wrightstown and Pulaski Branches. He was expecting the following installations to be completed in the next couple of weeks: exhaust fans at Ashwaubenon; back door, front door and tuck points at Southwest; and tree trimming and removal at Central. The damaged cork floor at Kress will be replaced in September. As soon as the custom incentive from Focus on Energy is approved, other work can be started at Kress.

c. Solar Energy Project at Kress Lynn reported that the group is still in need of \$50,000. It is probable that the project timeline will be put on hold until the spring. The group remains committed and has suggested selling the panels and offering naming rights.

Tony Theisen addressed the Board President to suggest switching agenda items #7 and #5 in the interest of Bob Heimann's time. Motion by Theisen, seconded by Pletcher to switch agenda items 5 and 7. Motion Carried.

INFORMATION SERVICES REPORT ON SERVICES RECEIVED Bob Heimann distributed a printed report that highlighted some of the activities and opportunities the IS Department has been focused on in regards to the Library. The report summarized the progress on the VoIP phone system (the East and Denmark Branches are next on the schedule); PCI compliance (software modifications are necessary); DSL replacement to a dedicated connection for public PCs (will be completed in September) staffing (how could the library pay for an IS support person dedicated solely to the library); installation of the Library's new integrated system, Symphony (go-live date is September 23 but staff need it installed sooner for training); imaging and installation of the replacement PCs from UWGB as well as granted laptops; imaging of the Gates grant laptops; and installation of 30 staff PCs with touch screen monitors.

Discussion took place on several of these topics. Terry asked if the library could hire their own IS staff would the library's charge backs be reduced? The answer is, "No," because charge backs are based upon the number of computers owned. Concern was expressed over the lack of IS staff to complete these projects by the deadline. Of particular interest was the fact that the granted laptops could have been imaged by an outside vendor but weren't because of a possible union issue. As a result, many of these projects are now behind schedule.

The TechAtlas inventory for Central's computers was started by Sue Lagerman (staff) and Sarah Evers (IS) in an effort to meet the August 27 deadline. Sarah plans to have the remaining laptops prepared for the inventory by Friday, 8/20. Sue will account for them and the inventory will be marked complete - a requirement of the Gates grant.

ACCOUNTANT'S REPORT

a. Financial Report The June and July financial reports were presented. Lori reported that per the reports, we were under budget and savings were being seen in the utilities line item. Motion by Pletcher, seconded by Golomski, to approve the June and July financial reports. Motion carried.

b. Acceptance of Gifts Grants and Donations The July Gifts, Grants and Donations report was presented as follows:

July, 2010 Gifts & Donations

Green Bay Community Service Club	200.00	Children's Programming
Mary Abel - In Memory of Norbert Vonck	100.00	SW Materials
Friends of the Brown County Library	515.98	Kress Puzzles & Toys
Friends of the Brown County Library	108.75	Popcorn & Supplies
Friends of the Brown County Library	250.00	WH Performer
Friends of the Brown County Library	6,000.00	Spanish Materials
Mary & Sandy Bohlman	120.00	Adopt A Program
Ashwaubenon	13.81	Donation Box
Bookmobile	9.00	Donation Box
East	46.48	Donation Box

Weyers/Hilliard	49.14	Donation Box
Central Circulation	67.16	Donation Box
Kress	18.00	Donation Box
Adult Services	9.52	Donation Box
Pulaski	14.85	Donation Box
Southwest	10.85	Donation Box
Wrightstown	8.96	Donation Box
Total Donations	\$ 7,542.50	

Federal & State Grants

Nicolet Federated Library System	\$ 6,124.34	Collection Development
Nicolet Federated Library System	18,970.00	Technology
Total Grants	\$ 25,094.34	

Motion Carried.

BUDGET

Lynn, Lori and Terry will attend the budget hearing with County Executive Hinz on Friday, 8/20 at 1:30 p.m. Lynn reported that the Equalized Assessment Value (EAV) had gone down which will negatively impact the mill rate. This could translate into additional budget cuts.

NICOLET FEDERATED LIBRARY SYSTEM

Denise Bellmore reported that the NFLS Board approved their budget; extra reserves were being identified and was being used for technology updates and there was a substantial projected carryover. Some counties seemed dissatisfied with OWLSnet. Due to budget cuts, the Menominee and Oneida libraries are out of compliance in their Maintenance of Effort. This budget shortfall prohibits them from applying for grants. NFLS has to take steps to get them back in compliance (approximately \$11,000). It is a balancing act between budget and state dollars. The meeting was held at the Mulva Library on the campus of St. Norbert College. Terry thanked the representatives for their continued efforts on the NFLS Board.

LIBRARY OPERATIONS MANAGER SEARCH

The applicants recruited by Miriam Pollack will be interviewed on August 30 and 31. A schedule has been prepared that includes the formal interview; tours of the Central Library and Kress Family Branch, luncheon with various people including Mark Merrifield (Director, NFLS); Friends of the Library Board members; Library Board members; staff from Human Resources; and dinner with Lynn and a Board member or two.

St. NORBERT COOPERATION UPDATE

Monica and Paul Kegel met briefly with Mulva Library Director Felice Maciejewski to talk about possible collaboration between the Mulva Library and the Brown County Library. Ideas included sponsoring speakers; promote BCL to SNC students; explore staff development opportunities; encourage SNC students to volunteer at the Friends' Book Sale; collaboration on children's author visits; local historians speaking at BCL and Mulva etc.

PRESIDENT'S REPORT

Terry welcomed Dale Cropper, the library's new Collection Development Manager. He also thanked John and Chris for negotiating the East Branch lease. He also mentioned that emails sent to 'all' among the Board have the potential to be 'walking quorums' and care should be taken in the messages and information exchanged.

DIRECTOR'S REPORT

Lynn had a request from the Green Bay/De Pere Antiquarian Society to borrow a photograph of Rufus Kellogg for their October donor reception at the Neville Museum. Policy states that the Board be informed of such requests. The event takes place in October and staff will prepare the paperwork for the temporary loan. The Friends, at their meeting on Monday approved over \$12,000 in branch funding requests. A temporary librarian (approved by HR) will be hired to assist in cataloging duties in preparation for the new ILS. Lynn will be in Madison on Tuesday and will meet with Senator Dave Hansen's aide, John Wagnitz and with Mike Cross from DPI about the Chapter 43 clean-up bill regarding the use of collection agencies. Lynn also expressed her gratitude for the Friends of the Brown County Library Board as well as the Library Board.

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

Dale Cropper introduced himself to the Board and stated that his goals include increasing circulation (2.5 to 3 million), increasing turnover; weeding the collection to make a better collection and developing a popular library based on what the public wants. The job so far has been very enjoyable. He sees libraries as more than books – they are becoming information centers.

Lynn shared the news that 1385 people attended Library Morning at the Fair – a special event that is part of the Summer Reading Program and organized by the children's librarians. This was an all-time high. The Bookmobile is also on site during the Fair.

ADJOURNMENT

Motion by Golomski, seconded by Pletcher, to adjourn the meeting. **Motion carried.**

The meeting adjourned at 8:50 p.m.

NEXT REGULAR MEETING

September 16, 2010
East Branch Library
2255 Main Street
6:00 p.m.

Respectfully submitted,

Carla Buboltz, Secretary
Sue Lagerman, Recording Secretary

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION APPROVING NEW OR DELETED POSITIONS
DURING THE 2011 BUDGET PROCESS
(NEW Zoo)

WHEREAS, a New Position or Position Deletion Request was submitted by the NEW Zoo during the 2011 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has justified an increase in workload to support the new positions or has identified positions to be eliminated from the table of organization; and

WHEREAS, the NEW Zoo recommends the addition of 1.00 FTE Zoo Maintenance Supervisor, 1.50 FTE Zoo Maintenance Assistant (LTE); and .68 FTE Seasonal Worker Maintenance to perform work previously done by the Brown County Facilities staff; and

Zoo Maintenance Supervisor	1.00	ADDITION
Zoo Maintenance Assistant (LTE)	1.50	ADDITION
Seasonal Worker Maintenance	0.68	ADDITION

WHEREAS, after a review of the current Zoo Director position description and internal and external comparables, it is recommended that the Zoo Director position be reclassified from Grade 23 to Grade 24.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the table of organization requested through the 2011 budget process be effective January 1, 2011

Fiscal Impact Salary and Fringe Benefits

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Zoo Maintenance Supervisor	1.00	Addition	\$ 40,953	\$ 15,431	\$ 56,384
Zoo Maintenance Asst (LTE)	1.50	Addition	\$ 30,420	\$ 5,794	\$ 36,214
Seasonal Worker Maintenance	0.68	Addition	<u>\$ 10,850</u>	<u>\$ 2,169</u>	<u>\$ 13,019</u>
Total Additions/Deletions Impact			\$ 82,223	\$ 23,394	\$105,617
Reclassification:					
Zoo Director, Grade 23			\$(66,510)	\$(25,898)	\$(92,408)
Zoo Director, Grade 24			<u>\$ 69,304</u>	<u>\$ 26,114</u>	<u>\$ 95,418</u>
Total Reclassification Impact			\$ 2,794	\$ 216	\$ 3,010
Total Fiscal Impact (NEW Zoo)			<u>\$ 85,017</u>	<u>\$ 23,610</u>	<u>\$108,627</u>

Respectfully submitted,

EDUCATION & RECREATION
COMMITTEE

EXECUTIVE COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
TUMPACH	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
BUCKLEY	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
VAN VONDEREN	17			
SCHULLER	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
CARPENTER	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION APPROVING NEW OR DELETED POSITIONS
DURING THE 2011 BUDGET PROCESS
(Museum)

WHEREAS, a New Position or Position Deletion Request was submitted by the Museum during the 2011 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has justified an increase in workload to support the new positions or has identified positions to be eliminated from the table of organization; and

WHEREAS, the Museum recommends the deletion of (1.0) FTE Curator - Exhibits and the addition of 1.0 FTE Technician which will have the skill level required to build exhibits needed at the Museum; and

Curator -- Exhibits	(1.0)	DELETION
Technician	1.0	ADDITION

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the table of organization requested through the 2011 budget process be effective January 1, 2011.

Fiscal Impact Salary and Fringe Benefits

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Curator - Exhibits	(1.0)	Deletion	\$(50,730)	\$(25,458)	\$(76,188)
Technician	1.0	Addition	\$ 35,087	\$ 17,607	\$ 52,694
Total Fiscal Impact (Museum)			<u>\$(15,643)</u>	<u>\$(7,851)</u>	<u>\$(23,494)</u>

Respectfully submitted,

EDUCATION & RECREATION
COMMITTEE

EXECUTIVE COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
TUMPACH	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEESE	11			
BUCKLEY	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
VAN VONDEREN	17			
SCHULLER	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
CARPENTER	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

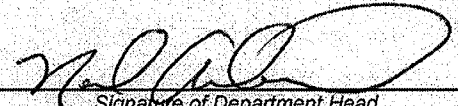
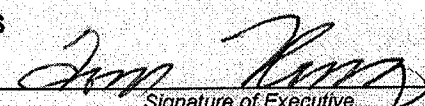
BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2	<input type="checkbox"/> a. Change in Outlay not requiring the reallocation of funds from another major budget classification. <input type="checkbox"/> b. Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Executive County Board
<input type="checkbox"/> Category 3	<input type="checkbox"/> a. Reallocation between budget classifications other than 2b or 3b adjustments. <input type="checkbox"/> b. Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Executive County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	640.057.001.4601.772	Special Event Revenue	15,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	640.057.001.5365	Special Event Expense	15,000

Narrative Justification:

Increase in revenue with offsetting increase in expense.

AUTHORIZATIONS	
 Signature of Department Head	 Signature of Executive
Department: <u>NEW 200</u> Date: <u>10-8-10</u>	Date: <u>10/19/10</u>

ls
10/14/10

BUDGET ADJUSTMENT REQUEST


<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2	<input type="checkbox"/> a. Change in Outlay not requiring the reallocation of funds from another major budget classification. <input type="checkbox"/> b. Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Executive County Board
<input type="checkbox"/> Category 3	<input type="checkbox"/> a. Reallocation between budget classifications other than 2b or 3b adjustments. <input type="checkbox"/> b. Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Executive County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

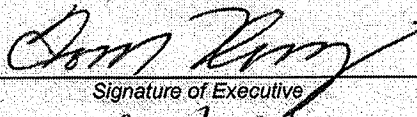
Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	640.057.001.4601.004	Vending Revenue	14,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	640.057.001.5315	Vending Expense	14,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	640.057.001.4601.770	Zoo Pass Revenue	6,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	640.057.001.5392	Service Fee Expense	6,000

Narrative Justification:

Increase in revenue with offsetting increase in expense based on unexpected year to date activity.

AUTHORIZATIONS


 Signature of Department Head
 Department: NEW Zoo
 Date: 10-8-10


 Signature of Executive
 Date: 10/19/10

10/14/10
 8


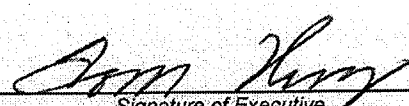
BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2	<input type="checkbox"/> a. Change in Outlay not requiring the reallocation of funds from another major budget classification. <input type="checkbox"/> b. Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Executive County Board
<input type="checkbox"/> Category 3	<input type="checkbox"/> a. Reallocation between budget classifications other than 2b or 3b adjustments. <input type="checkbox"/> b. Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Executive County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	641.057.001.4901	Restricted Donations Revenue	7555.33
<input checked="" type="checkbox"/>	<input type="checkbox"/>	641.057.001.5365	Restricted Special Events	7555.33

Narrative Justification:

Restricted donations from North Shore Bank (\$5,000), Dean Foods (\$500), Schneider Nat'l Foundation (\$500), Brown County Correctional (\$500), Bohman Family (\$75), NEW Zoological Society (\$300 + \$680.33) to be used as sponsorship towards special event expense.

 Signature of Department Head		AUTHORIZATIONS  Signature of Executive	
Department:	NEW Z.	Date:	10/19/10
Date:	10-8-10		

10/14/10
JS

BUDGET ADJUSTMENT REQUEST

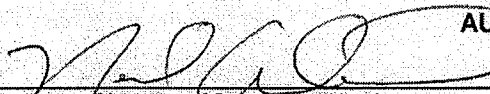
<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
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<input type="checkbox"/> Category 3	<input type="checkbox"/> a. Reallocation between budget classifications other than 2b or 3b adjustments. <input type="checkbox"/> b. Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Executive County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	641.057.001.4901	Restricted Donations Revenue	5000.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	641.057.001.5395	Restricted Equipment Non-Outlay Expense	4150.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	641.057.001.5365	Restricted Special Event Expense	850.00

Narrative Justification:

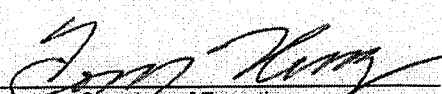
Restricted donation received from Paul Soquet to be used toward the purchase of a pizza oven and special event supplies.

AUTHORIZATIONS


 Signature of Department Head

Department: NEW Zoo

Date: 10-9-10


 Signature of Executive

Date: 10/19/10

10/14/10
 JS



BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
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<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	641.057.001.4901	Restricted Donations Revenue	15,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	641.057.001.5307,400	Restricted Grounds	15,000

Narrative Justification:

Restricted donation received for the purpose of maintaining the newly constructed tortoise exhibit.

AUTHORIZATIONS	
 Signature of Department Head	 Signature of Executive
Department: <u>NEW Zoo</u> Date: <u>10-8-10</u>	Date: <u>10/14/10</u>

HIGHLIGHTS:Revenues:

Overall revenues are slightly lower than should be expected at this point in the year, though admission for December are typically high.

Expenses:

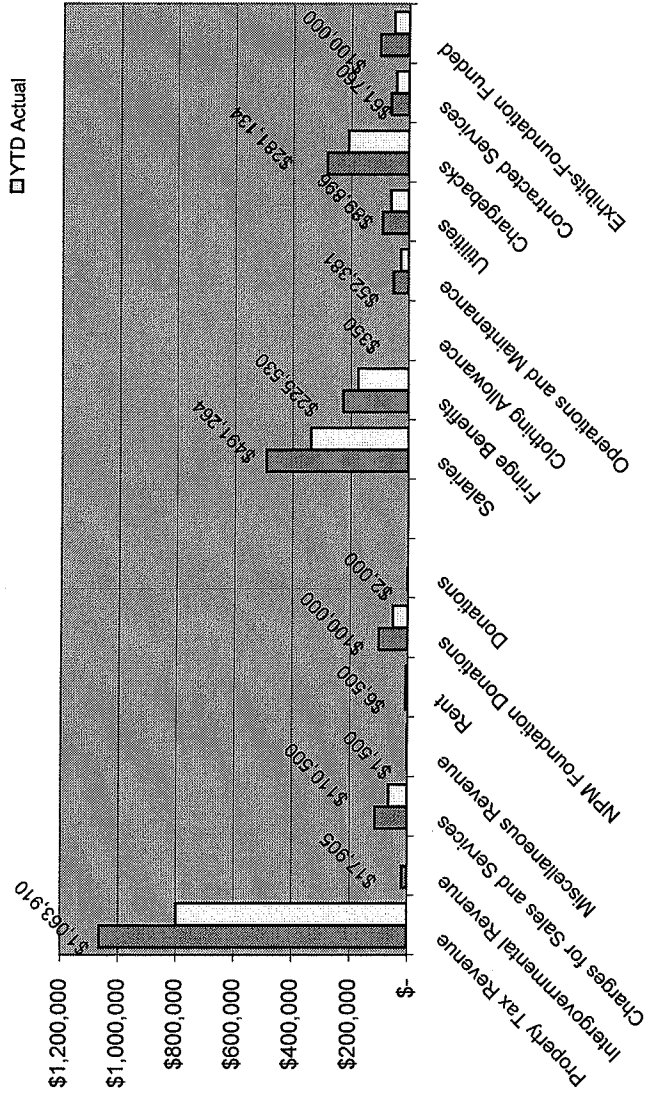
Expenditures are within budget.

	Annual Budget	YTD Actual	% of Budget
Property Tax Revenue	\$ 1,063,910	\$ 797,933	75.00%
Intergovernmental Revenue	\$ 17,905	\$ -	0.00%
Charges for Sales and Services	\$ 110,500	\$ 63,419	57.39%
Miscellaneous Revenue	\$ 1,500	\$ 1,500	100.00%
Rent	\$ 6,500	\$ 5,350	82.31%
NPM Foundation Donations	\$ 100,000	\$ 51,127	51.13%
Donations	\$ 2,000	\$ 478	23.89%
Salaries	\$ 491,264	\$ 335,764	68.35%
Fringe Benefits	\$ 225,530	\$ 174,104	77.20%
Clothing Allowance	\$ 350	\$ -	0.00%
Operations and Maintenance	\$ 52,381	\$ 27,389	52.29%
Utilities	\$ 89,896	\$ 61,548	68.47%
Chargebacks	\$ 281,134	\$ 208,451	74.15%
Contracted Services	\$ 61,760	\$ 44,193	71.56%
Exhibits-Foundation Funded	\$ 100,000	\$ 51,127	51.13%

Museum - September 30, 2010

■ Annual Budget

□ YTD Actual



PRODUCTION *Brown Co* PRODUCTION

Museum Monthly Budget Report through September 30, 2010

Detail

Account Number	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget Less Transactions	% Used / Rec'd	Prior YTD Total
Fund: 100 - GF									
Revenues									
PTX - Property taxes									
4100 - General property taxes	1,063,910.00	0.00	1,063,910.00	88,659.17		0.00	797,932.53	75%	807,639.67
PTX Total:	\$1,063,910.00	\$0.00	\$1,063,910.00	\$88,659.17		\$0.00	\$265,977.47	75%	\$807,639.67
IGV - Intergovernmental									
4301 - Federal grant revenue	0.00	17,905.00	17,905.00	0.00		0.00	17,905.00	0%	0.00
IGV Total:	\$0.00	\$17,905.00	\$17,905.00	\$0.00		\$0.00	\$17,905.00	0%	\$0.00
CSS - Charges for sales and services									
4600 - Charges and fees	15,000.00	0.00	15,000.00	1,296.73		0.00	5,257.83	35%	5,672.75
4600.705 - Charges and fees - Daily	95,000.00	0.00	95,000.00	4,704.00		0.00	37,054.20	61%	57,517.49
4601 - Sales	0.00	0.00	0.00	0.00		0.00	0.00	+++	0.00
4601.004 - Sales - Vending machine	500.00	0.00	500.00	0.00		0.00	284.35	43%	162.64
CSS Total:	\$110,500.00	\$0.00	\$110,500.00	\$6,000.73		\$0.00	\$47,080.72	57%	\$63,352.88
MRV - Miscellaneous revenue									
4190 - Disp of fixed assets - reclass	0.00	0.00	0.00	0.00		0.00	0.00	+++	0.00
4900 - Miscellaneous	1,500.00	0.00	1,500.00	0.00		0.00	1,500.00	100%	1,250.00
MRV Total:	\$1,500.00	\$0.00	\$1,500.00	\$0.00		\$0.00	\$0.00	100%	\$1,250.00
RNT - Rent									
4603.010 - Rent - Buildings	6,500.00	0.00	6,500.00	40.00		0.00	1,150.00	82%	5,175.00
RNT Total:	\$6,500.00	\$0.00	\$6,500.00	\$40.00		\$0.00	\$1,150.00	82%	\$5,175.00
CTB - Contributions									
4901 - Donations	2,000.00	0.00	2,000.00	78.92		0.00	477.85	24%	3,573.34
4901.110 - Donations - NPM foundation	100,000.00	0.00	100,000.00	0.00		0.00	51,126.89	51%	54,555.07
CTB Total:	\$102,000.00	\$0.00	\$102,000.00	\$78.92		\$0.00	\$50,395.26	51%	\$58,128.41
TRI - Transfer in									
9002 - Transfer in	0.00	0.00	0.00	0.00		0.00	0.00	+++	0.00
9002.200 - Transfer in - HR	0.00	0.00	0.00	0.00		0.00	0.00	+++	0.00
TRI Total:	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	+++	\$0.00
Revenue Totals:	\$1,284,410.00	\$17,905.00	\$1,302,315.00	\$94,778.82		\$0.00	\$382,508.45	71%	\$935,545.96

PRODUCTION *Brown Co* PRODUCTION

Museum Monthly Budget Report through September 30, 2010

Detail

Account Number	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget Less YTD Transactions	Used / Rec'd	%	Prior YTD Total
Expenditures										
<u>PER - Personnel services</u>										
5100 - Regular earnings	483,522.00	7,742.00	491,264.00	29,293.29	0.00	289,241.45	202,022.55	59%		287,880.93
5102.100 - Paid leave earnings - Paid Leave	0.00	0.00	0.00	5,824.44	0.00	56,432.52	(56,432.52)	+++		44,985.75
5103.000 - Premium - Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++		0.00
5109.100 - Salaries reimbursement - Short term disability	0.00	0.00	0.00	0.00	0.00	(9,909.71)	9,909.71	+++		0.00
PER Total:	\$483,522.00	\$7,742.00	\$491,264.00	\$35,117.73	\$0.00	\$335,764.26	\$155,499.74	68%		\$332,866.68
<u>FBT - Fringe benefits and taxes</u>										
5110.100 - Fringe benefits - FICA	37,424.00	592.00	38,016.00	2,534.92	0.00	24,973.10	13,042.90	66%		24,765.30
5110.110 - Fringe benefits - Unemployment compensation	786.00	12.00	798.00	910.00	0.00	2,912.00	(2,114.00)	365%		0.00
5110.200 - Fringe benefits - Health insurance	113,187.00	0.00	113,187.00	10,765.54	0.00	97,695.11	15,491.89	86%		83,333.54
5110.210 - Fringe benefits - Dental Insurance	8,700.00	0.00	8,700.00	668.03	0.00	7,041.77	1,658.23	81%		6,733.13
5110.220 - Fringe benefits - Life Insurance	1,806.00	0.00	1,806.00	159.46	0.00	1,327.74	478.26	74%		1,185.81
5110.235 - Fringe benefits - Disability insurance	4,715.00	0.00	4,715.00	326.31	0.00	3,165.13	1,549.87	67%		3,162.30
5110.240 - Fringe benefits - Workers compensation insurance	1,146.00	7.00	1,153.00	95.50	0.00	859.50	293.50	75%		234.99
5110.300 - Fringe benefits - Retirement	24,568.00	372.00	24,940.00	1,624.78	0.00	15,947.39	8,992.61	64%		14,889.24
5110.310 - Fringe benefits - Retirement credit	31,735.00	480.00	32,215.00	2,077.88	0.00	20,182.51	12,032.49	63%		19,385.47
FBT Total:	\$224,067.00	\$1,463.00	\$225,530.00	\$19,162.42	\$0.00	\$174,104.25	\$51,425.75	77%		\$153,689.78
<u>EMP - Employee costs</u>										
5203.100 - Employee allowance - Clothing	350.00	0.00	350.00	0.00	0.00	0.00	350.00	0%		0.00
EMP Total:	\$350.00	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0%		\$0.00
<u>OPM - Operations and maintenance</u>										
5300 - Supplies	3,300.00	0.00	3,300.00	0.00	0.00	767.01	2,532.99	23%		5,178.21
5300.001 - Supplies - Office	3,000.00	0.00	3,000.00	66.32	0.00	1,794.64	1,205.36	60%		1,742.60
5300.002 - Supplies - Cleaning and household	4,300.00	0.00	4,300.00	0.00	0.00	2,312.79	1,987.21	54%		0.00
5300.003 - Supplies - Technology	6,530.00	0.00	6,530.00	0.00	0.00	6,207.85	322.15	95%		0.00

PRODUCTION *Brown Co* PRODUCTION

Museum Monthly Budget Report through September 30, 2010

Detail

Account Number	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget Less Transactions	% Used / Rec'd	Prior YTD Total
5300.004 - Supplies - Postage	1,800.00	0.00	1,800.00	0.00	0.00	0.00	664.83	37%	905.23
5300.015 - Supplies - Audio visual	2,500.00	0.00	2,500.00	53.02	0.00	0.00	2,042.61	82%	2,145.62
5300.016 - Supplies - Tools & shop	1,000.00	0.00	1,000.00	0.00	0.00	0.00	430.09	43%	711.69
5303 - Copy expense	1,500.00	0.00	1,500.00	14.16	0.00	0.00	409.80	27%	582.17
5304 - Printing	2,500.00	0.00	2,500.00	(423.48)	0.00	0.00	1,506.04	60%	1,724.35
5305 - Dues and memberships	2,030.00	0.00	2,030.00	0.00	0.00	0.00	1,425.00	70%	1,875.00
5306.100 - Maintenance agreement - Software	9,616.00	0.00	9,616.00	780.47	0.00	0.00	7,024.23	73%	9,488.70
5307.100 - Repairs and maintenance - Equipment	1,100.00	0.00	1,100.00	0.00	0.00	0.00	90.00	8%	149.05
5307.200 - Repairs and maintenance - Vehicle	200.00	0.00	200.00	0.00	0.00	0.00	80.00	40%	107.59
5308.100 - Vehicle/equipment - Gas, oil, etc.	500.00	0.00	500.00	40.77	0.00	0.00	135.21	27%	4.01
5310 - Advertising and public notice	350.00	0.00	350.00	0.00	0.00	0.00	276.00	79%	264.00
5330 - Books, periodicals, subscription	830.00	0.00	830.00	0.00	0.00	0.00	821.30	99%	660.34
5335 - Software	0.00	5,900.00	5,900.00	0.00	0.00	5,900.00	0.00	100%	0.00
5340 - Travel and training	500.00	0.00	500.00	0.00	0.00	0.00	13.15	3%	19.25
5390 - Miscellaneous	2,525.00	0.00	2,525.00	94.24	0.00	0.00	1,388.73	55%	2,186.22
5395.003 - Equipment - nonoutlay - technology	0.00	2,400.00	2,400.00	0.00	0.00	1,754.00	0.00	73%	0.00
OPM Total:	\$44,081.00	\$8,300.00	\$52,381.00	\$625.50	\$7,654.00	\$27,389.28	\$17,337.72	67%	\$27,744.03
UTL - Utilities									
5501 - Electric	56,551.00	0.00	56,551.00	6,276.77	0.00	0.00	43,170.74	76%	41,481.46
5502 - Gas, oil, etc.	26,000.00	0.00	26,000.00	199.44	0.00	0.00	11,989.54	46%	15,015.84
5503 - Water & sewer	3,345.00	0.00	3,345.00	552.72	0.00	0.00	2,440.43	73%	2,808.37
5505 - Telephone	4,000.00	0.00	4,000.00	0.09	0.00	0.00	1,595.09	40%	3,368.37
5507 - Other utilities	0.00	0.00	0.00	0.00	0.00	0.00	2,352.00	+++	3,528.00
UTL Total:	\$89,896.00	\$0.00	\$89,896.00	\$7,029.02	\$0.00	\$0.00	\$61,547.80	68%	\$66,202.04
CHG - Chargebacks									
5600 - Indirect cost	224,863.00	0.00	224,863.00	18,738.58	0.00	0.00	168,647.22	75%	123,213.78
5601.100 - Intra-county expense - Information services	46,330.00	0.00	46,330.00	3,791.03	0.00	0.00	32,347.56	70%	29,590.55
5601.200 - Intra-county expense - Insurance	9,941.00	0.00	9,941.00	828.42	0.00	0.00	7,455.74	75%	7,539.03
CHG Total:	\$281,134.00	\$0.00	\$281,134.00	\$23,358.03	\$0.00	\$0.00	\$208,450.52	74%	\$160,343.36

PRODUCTION *Brown Co* PRODUCTION

Museum Monthly Budget Report through September 30, 2010

Detail

Account Number	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget Less YTD Transactions	% Used / Rec'd	Prior YTD Total
CON - Contracted services									
5700 - Contracted services	1,000.00	0.00	1,000.00	163.40	163.40	735.30	101.30	90%	735.30
5704 - Security	60,360.00	0.00	60,360.00	4,530.77	16,901.99	43,458.01	0.00	100%	56,713.89
5708 - Professional services	0.00	400.00	400.00	0.00	0.00	0.00	400.00	0%	0.00
CON Total:	\$61,360.00	\$400.00	\$61,760.00	\$4,694.17	\$17,065.39	\$44,193.31	\$501.30	99%	\$57,449.19
OTH - Other									
5803 - Donated Items	100,000.00	0.00	100,000.00	0.00	0.00	51,126.89	48,873.11	51%	54,555.07
OTH Total:	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$51,126.89	\$48,873.11	51%	\$54,555.07
OUT - Outlay									
6190 - Disposition of fixed assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
OUT Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
TRO - Transfer out									
9003.100 - Transfer out - General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
TRO Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Expenditure Totals:	\$1,284,410.00	\$17,905.00	\$1,302,315.00	\$89,986.87	\$24,719.39	\$902,576.31	\$375,019.30	71%	\$852,850.15
Revenue Total:	\$1,284,410.00	\$17,905.00	\$1,302,315.00	\$94,778.82	\$0.00	\$919,806.55	\$382,508.45	71%	\$935,545.96
Expenditure Total:	\$1,284,410.00	\$17,905.00	\$1,302,315.00	\$89,986.87	\$24,719.39	\$902,576.31	\$375,019.30	71%	\$852,850.15
Fund: 100 Net Total	\$0.00	\$0.00	\$0.00	\$4,791.95	(\$24,719.39)	\$17,230.24	\$7,489.15		\$82,695.81
Revenue Grand Total:	\$1,284,410.00	\$17,905.00	\$1,302,315.00	\$94,778.82	\$0.00	\$919,806.55	\$382,508.45	71%	\$935,545.96
Expenditure Grand Total:	\$1,284,410.00	\$17,905.00	\$1,302,315.00	\$89,986.87	\$24,719.39	\$902,576.31	\$375,019.30	71%	\$852,850.15
Grand Total:	\$0.00	\$0.00	\$0.00	\$4,791.95	(\$24,719.39)	\$17,230.24	\$7,489.15		\$82,695.81

**Neville Public Museum Attendance and Admissions
September 2009**

Date	Day	Adult Adm	Child Adm	Free Child	Free Other (researchers, interns, etc.)	Free Friends Member	# Students	Free Time (Wed 6-8 pm)	Gift Shop Only (open limited hours)	Programs & Meetings	Total Attendance	Total Admission Revenue
1	Wed	25	3	9	13			14	1	33	98	\$106
2	Thurs	22	7	8	22						59	\$102
3	Fri	33	2	13	8	1					57	\$136
4	Sat	58	12	15	1				1		87	\$256
5	Sun	23	6	9	4				1		43	\$106
6	Mon	39	7	13	2				1	124	186	\$170
7	Tues	24	2	4	2	3	4				39	\$104
8	Wed	10	1	1	14	1	1	39		235	302	\$42
9	Thurs	14	1	2	17				1	170	205	\$58
10	Fri	13		4	15	2			3		37	\$52
11	Sat	91	19	35	15	9			2		171	\$402
12	Sun	27	8	6	3	2					46	\$126
13	Mon	46		3	6	2				159	216	\$184
14	Tues	15		2	9	2				120	148	\$60
15	Wed	18	4	3	16	3	6	76			126	\$86
16	Thurs	28	3	7	8	5	3		3		57	\$121
17	Fri	31	9	12	10		1				63	\$132
18	Sat	21	13	27	21	3	3			111	199	\$125
19	Sun	20	9	10	8	4					51	\$98
20	Mon	20	4	5	10	4			5		48	\$88
21	Tues	19		3	2	3	4		3	120	154	
22	Wed	12		5	15	5	102	48	6		193	\$150
23	Thurs	28	3	8	14	6	38		1	2	100	\$156
24	Fri	29	4	14	16		3		3		69	\$127
25	Sat	61	19	20	5	4	3		5		117	\$285
26	Sun	26	3	4	7	4	2		3	13	62	\$112
27	Mon	5	2	4	6				2	70	24	\$24
28	Tues	17		6	2				1		26	\$68
29	Wed	13	7	3	18	1	2	44	1		89	\$68
30	Thurs	17		4	10				1		32	\$68
TOTAL		805	148	259	299	64	172	221	44	1,157	3,104	\$3,612

Sep-09	Visitors =	3,805
	Outreach =	366
Grand Total Visitors & Outreach		3,470

Museum Report

Director's Position

- The Executive Committee approved the filling of the director's position on October 11 and it is currently posted on the Brown County website. In addition, it will be posted on major museum job search sites such as the American Association of Museums, Association of Midwest Museums, and the Wisconsin Federation of Museums.

Exhibits

- *Through the Needle's Eye* and *America the Beautiful* (10/23/10-2/13/11). A traveling exhibition from the Embroiderers' Guild of America showcasing the best of contemporary needle art.
- *Holiday Memories: Prange's Christmas Windows* (11/26/10-1/16/11)
- *The Hospitality of St. Julian* (10/9/10-1/9/11) Recently restored painting owned by the Green Bay & De Pere Antiquarian Society on display in the Frankenthal.
- *Our Hidden Community: Images of Hope* (11/26/10-2/27/11). Photograph exhibition showing local individual perceptions of what living in poverty means to them. The exhibit was developed by *Seeds of Hope*, a local poverty awareness organization.

Programs (in addition to ongoing series, such as Natural History Lecture Series, International Film Series, Poetry Night, Geology Club and Astronomical Society programs, etc.)

- *Monster Mayhem at the Museum* – A new Halloween event at the Neville that pays tribute to old Midnight Movie Spook Shows. Four 45 minute shows during the month of October including the 31st.
- *Dinosaur Stomp*. A joint program with the BC Library Summer Readers Program. A popular yearly event featuring dinosaur-related activities for all grade levels.

Events

- 66th Art Annual Opening reception on 9/10 was attended by 250 people.
- The Green Bay & De Pere Antiquarian Society held a reception at the Neville on 10/8 regarding the restoration of two artworks in their collection. 128 people attended including quite a few members of the press.
- Reception for *Through the Needle's Eye* on 10/22.
- *Christmas on the Fox*—the museum's annual holiday celebration will be on December 3 and will include, Santa and Mrs. Claus, Bruce the Spruce, and the return of our Children Only shop.

Media

- Radio Ads on WEMY for *Through the Needle's Eye* and *Holiday Memories*.
- Planning about \$1000 in paid advertising for *Christmas on the Fox* and *Holiday Memories*.
- High-level donor wine and cheese plus behind the scenes tour of the Neville in October and December.
- Press-Gazette had listing with photograph of art events and *Monster Mayhem*.

Misc.

- E-newsletter—monthly to 3,144 emails
- Face Book Fans—349 fans
- Twitter—122 followers
- YouTube—5 videos

Brown County
Parks

Budget Status Report
9/30/2010

	Annual Budget	YTD Actual
Personnel Services	\$ 857,188	\$ 648,729
Fringe Benefits and Taxes	\$ 370,429	\$ 293,166
Salaries Reimbursement	\$ -	\$ -
Employee Costs	\$ 5,380	\$ 2,734
Operations & Maintenance	\$ 420,805	\$ 311,531
Utilities	\$ 138,792	\$ 80,173
Chargebacks	\$ 227,372	\$ 168,910
Contracted Services	\$ 106,460	\$ 81,899
Other	\$ 18,000	\$ 18,000
Outlay	\$ 121,800	\$ 78,852
Transfer Out	\$ -	\$ -
Property Taxes	\$ 1,390,868	\$ 1,043,151
Intergovernmental	\$ 72,758	\$ 79,710
Charges For Sales and Service	\$ 207,300	\$ 203,139
Miscellaneous Revenue	\$ 17,550	\$ 19,567
Rent	\$ 356,750	\$ 322,572
Charges to County Departments	\$ 115,000	\$ 73,345
Transfer In	\$ 106,000	\$ -

HIGHLIGHTS:

Budget on track at this point

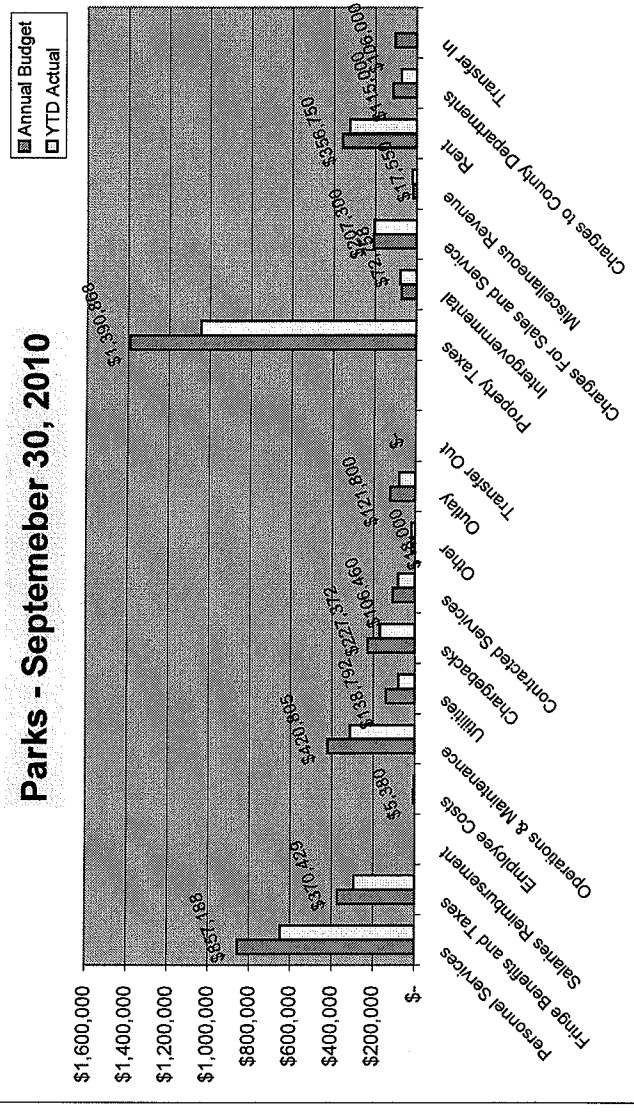
Expenses:

Total expenses to date: \$1,683,993

Revenues:

Total revenues to date: \$1,741,485

Parks - September 30, 2010



BUDGET ADJUSTMENT REQUEST



<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2	<input type="checkbox"/> a. Change in Outlay not requiring the reallocation of funds from another major budget classification. <input type="checkbox"/> b. Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Executive County Board
<input type="checkbox"/> Category 3	<input type="checkbox"/> a. Reallocation between budget classifications other than 2b or 3b adjustments. <input type="checkbox"/> b. Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Executive County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.062.001.4302	Parks - Park State Aid	\$14,547
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.062.001.5390	Parks - Other Miscellaneous	\$14,547
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

Narrative Justification:

This transfer is associated with the 2009-2010 State Funded Snowmobile Trail Program. The primary grant is accounted for during the budget process and the original amount has been dispersed to snowmobile clubs. However, due to the extended snow during this season, clubs are eligible for additional reimbursement through DNR Supplemental Funding for additional expenses incurred. The above amount (\$14,547) is the total amount submitted to the DNR for supplemental reimbursement, but it is most likely the DNR will not have funding for the entire amount, but rather a pro rata share will be distributed. See attached WDNR letter documenting this supplemental funding request.

AUTHORIZATIONS

 Signature of Department Head	 Signature of Executive
Department: <u>FOM</u> Date: <u>10/15/10</u>	Date: <u>10/19/10</u>

10/15/10

Brown County
Golf Course
Budget Status Report

9/30/2010

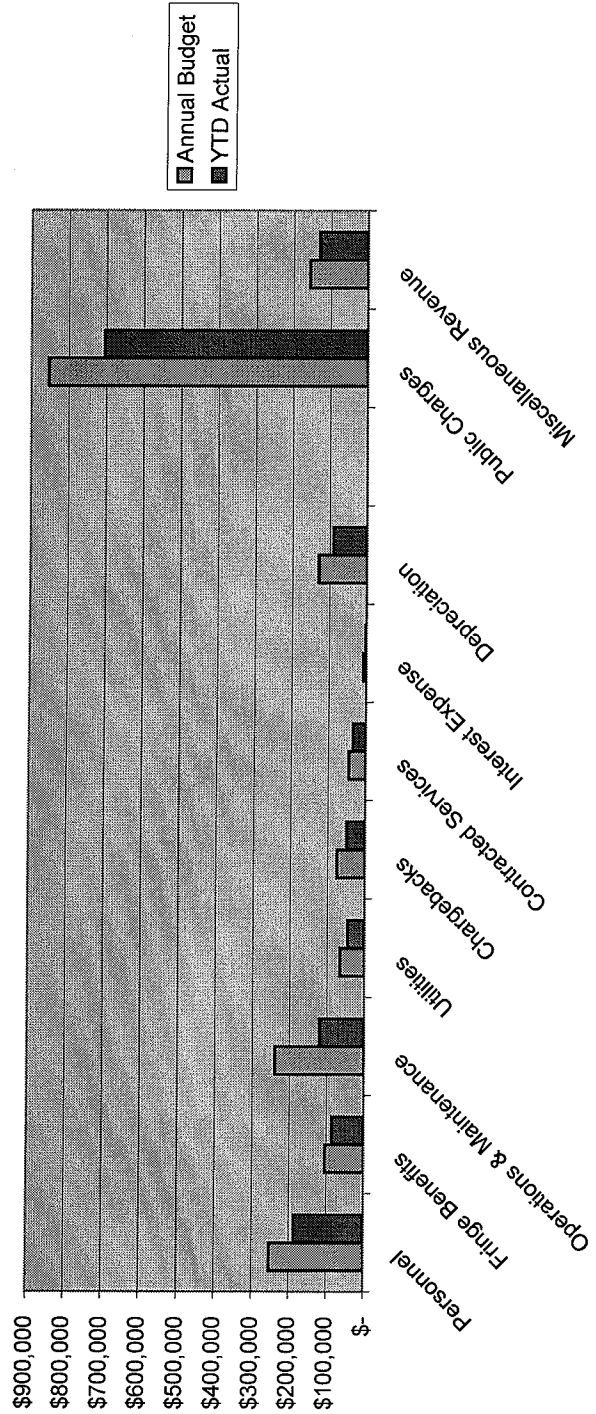
	Annual Budget	YTD Budget	YTD %
Personnel	\$ 253,100	\$ 186,171	74%
Fringe Benefits	\$ 103,068	\$ 84,612	82%
Operations & Maintenance	\$ 238,704	\$ 118,292	50%
Utilities	\$ 65,730	\$ 45,394	69%
Chargebacks	\$ 74,909	\$ 49,169	66%
Contracted Services	\$ 44,812	\$ 33,781	75%
Interest Expense	\$ 8,131	\$ 2,804	34%
Depreciation	\$ 128,875	\$ 90,259	70%
Public Charges	\$ 853,000	\$ 704,640	83%
Miscellaneous Revenue	\$ 155,501	\$ 130,210	84%

HIGHLIGHTS:

Revenues and expenses are well within budgeted amounts. The golf course is a seasonal operation that runs from April to November.

The Golf Course is an Enterprise Fund that returns \$62,060 to the general fund.

Golf Course Budget Analysis September 30, 2010



Brown County
Library

Budget Status Report
9/30/2010

	Annual Budget	YTD Actual
Property Taxes	\$ 6,609,353	\$ 4,957,015
Intergov't Revenue	\$ 136,097	\$ 129,294
Charges for sales and services	\$ 319,560	\$ 252,020
Intergov't charges for services	\$ 1,346	\$ 1,377
Miscellaneous Revenue	\$ 7,000	\$ 3,239
Rent	\$ 104,966	\$ 76,313
Contributions	\$ 22,420	\$ 9,005
Transfer In	\$ 475,779	\$ 13,181
Personnel services	\$ 3,046,418	\$ 2,142,247
Fringe benefits and taxes	\$ 1,509,905	\$ 1,018,427
Salaries reimbursement	\$ -	\$ -
Employee costs	\$ 1,530	\$ 876
Operations & Maintenance	\$ 1,679,716	\$ 978,953
Insurance Costs	\$ -	\$ -
Utilities	\$ 404,542	\$ 235,314
Chargebacks	\$ 814,532	\$ 575,123
Contracted services	\$ 93,735	\$ 68,031
Other	\$ -	\$ -
Outlay	\$ 104,143	\$ 104,143
Transfer Out	\$ 22,000	\$ 22,000

HIGHLIGHTS:

Revenues: Our actual revenue varies from our budget primarily by the 2009 carryover. Carryover is reflected in budget but not in actual, accounting for most of our variance.

Expenses: Funds were carried over for library automation projects, self-checks, book purchases, a direct digital controller, delivery services, energy conservation, and maintenance projects identified within the Boldt engineering assessment.

Library - September 30, 2010

